## **Penny Creek Elementary 2021sy Hybrid Drop off/Pick Up Procedures for** Second through Fifth Grade

Please use the WEST entrance to enter the parking loop in front of the undercover playground. Parents/Guardians are to remain in the vehicle, at all times.

> If you have a Kindergarten or 1<sup>st</sup> Grade Student: Please use the front office drop off/pick up location for all your students.

DROP OFF 9 a.m. – 9: 10 a.m.	PICK UP 3:30 p.m. – 3:40 p.m.
<ul> <li>Follow the Kiss and Go lane around to the front of the gym, pulling forward to the covered area.</li> </ul>	<ul> <li>During pick up – drive as far as allowed in front of undercover playground to wait for your student.</li> </ul>
<ul> <li>Students will exit the vehicle on the passenger curbside.</li> </ul>	<ul> <li>Visibly post student name card in the passenger window.</li> <li>(This card will be handed out on student's first day)</li> </ul>
<ul> <li>Supervisors will direct students to the courtyard entrance.</li> </ul>	<ul> <li>Supervisors will assist students to the car on the passenger curbside.</li> </ul>

